

W. Darling, Asst.
TOWN OF ORLEANS
TOWN CLERKS OFFICE

11 FEB 15 PM 12:00

TOWN OF ORLEANS
HUMAN SERVICES ADVISORY COMMITTEE
Minutes for 2/7/11
10 am Namequoit Room, Orleans Town Hall

JML
Approved: 2/15/11 5-0

Present: Mary Lyttle, Chair; Pam Chase, Arlene Cohen, Gail Meyers Lavin, Robert Singer, Myra Suchenicz, Asst. Town Administrator (ex-officio). **Absent:** Margie Fulcher, Board of Selectman liaison.

The meeting was called to order by the Chair at 10 am.

I Old Business

Myra confirmed that Outer Cape Health Services had not applied this year and Mary assigned the AIDS Support Group of Cape Cod application to Pam, bringing the total applications received in Town Hall by the deadline to 11 agencies requesting \$52,231.

II New Business

After the voting procedures were reviewed, the committee members began reporting on the applications, and made the following motions to recommend FY12 funding as follows:

AGENCY	Amt Req.	FY12 Recom.	Moved/ Second	Comm. Vote	# of Proj.	Budget		
					Undupl. Clients	% Dir. Svcs.	% FR	% Admin
Cape Cod Child Dev.	\$2,500	\$2,500	AC/ML	5-0	30	86%	6%	13%
Consumer Assistance	\$250	\$250	AC/GML	5-0	200	85%	0%	15%
Homeless Prevention Cncl	\$6,031	\$6,030	PC/GML	5-0	341	79%*	2%	19%
Lower Cape Outreach	\$7,500	\$7,500	GML/AC	5-0	203 hsehlds	80%	9%	11%
Orleans After School	\$15,000	\$15,000	ML/AC	5-0	70 hsehlds*	79%*	2%	19%

There was consensus to "even out" dollar amounts, as with Homeless Prevention Council, and to ask agencies to apply in "round numbers" as part of a new application the Committee agreed to develop for the next funding cycle. Gail felt that the Direct Program Service percentages given for both Homeless Prevention and Orleans After School were probably higher than were indicated, and was more about how their budgets were presented. Members mentioned clarifying inconsistencies in the language and what criteria were most important to consider. Creating a front page that each agency would fill out with as much comparable information as possible, and then placing all the background information behind it was one idea mentioned.

Myra told the committee that the warrant and Town Meeting procedures included the Chair presenting the Committee's recommendations to the Board of Selectmen, the recommendations to be ready by about Feb. 25th, and that Margie Fulcher, as liaison, would present the article.

IV OTHER BUSINESS

It was agreed to change the date and time of the next meeting to Tuesday, February 15th in the Namequoit Room at 10:30 am. Please note change of time.

V MINUTES

The Minutes of December 20, 2010 were approved 4-0.

The Minutes of January 24, 2011 were approved 4-0-1, with Pam abstaining.

Motion to adjourn was made by Mary, seconded by Gail and voted 5-0 at 11:55 am.

Submitted by:

Gail Meyers Lavin
Gail Meyers Lavin, Clerk